

B. J. Swanson
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

## NOTICE OF MEETING

## **EXECUTIVE COMMITTEE**

Wednesday, April 18, 2007 10 a.m. – 2 p.m.

The Chair of the Workforce Development Council has called a meeting of the Executive Committee to consider goals and plans for the new year.

Committee members may participate in person or by phone-in. Instructions for calling in will be e-mailed to committee members. Other council members and interested parties are welcome but not required to attend.

The meeting will take place at the following location:

Idaho Commerce and Labor Third Floor West Conference Room 317 W. Main Street Boise, Idaho 83702

Please e-mail your request to Alice.taylor@cl.idaho.gov:

- 1. If you need hotel accommodations;
- 2. If you need assistance in making airline reservations; or
- 3. If you need phone-in information.

For further information:

**On logistics**: Please contact Alice Taylor, Workforce Systems, Idaho Commerce and Labor, phone (208) 332-3570 ext. 3313, FAX (208) 947-0049 or e-mail <u>alice.taylor@cl.idaho.gov</u>. Special Accommodations for Persons with Disabilities: If you have any special needs that we can address, please notify Alice Taylor no later than 7 days in advance. Thank you.

**About the Workforce Development Council:** Please contact Cheryl Brush, Workforce Policy, Idaho Commerce and Labor, phone (208) 332-3570 ext. 3312.

